



Kempsville High School Entrepreneurship & Business Academy Master Class Expectations 2021-22



As we start the school year, we will plan to host one master class a week. Students are required to attend a certain number of master classes by their grade level each year. Please review our main Master Class FAQ page for more information on those requirements.

Master Classes will be set and a schedule is posted in the EBA Updates each week. Please check that link weekly so you can save the date/time to plan to attend virtual Master Class presentations. Information for each class will also be posted weekly in the EBA Students Group in Schoology. Master Classes are hosted face-to-face in the EBA Seminar Space. Students are required to sign up through a Sign Up Genius link in advance of the Master Class presentation. Those links will be posted in the EBA Students Schoology group each week. Students are strongly discouraged from showing up without pre-registering for the class. Some Master Classes this year will be held via Zoom. The link for the Zoom Master Class will also be posted in Schoology – this is to protect the link and the class for only EBA students and not the general public.

Please review the expectations for Master Classes below – it is important that students meet the expectations to receive credit for the course.

Student expectations for Master Classes:

- Students are expected to arrive on time and those who don't will not be admitted and subsequently not receive credit. We will stop allowing students to enter the master class 5 minutes after the class starts. If it is a Zoom master class and you are having trouble with the link please email Ms. Smith Sarah.Smith@vbschools.com or Ms. Houchins Ashley.Houchins@vbschools.com for assistance.
- Students will need to pre-register for Master Classes using a Sign Up Genius link provided. Please plan to arrive to the EBA Seminar Space at least 5 minutes prior to the start of the class. Students will sign in to verify attendance for the class.
- For Zoom Master Classes, students will need to enter **THEIR first and last name & grade level** in the chat as soon as they enter the room to participate and receive credit. Students will **also need to reenter THEIR first and last name & grade level** at the end of the session so that we can ensure students stayed for the entirety of the presentation to award credit. This is extremely important, we have multiple students with similar names and last names so your complete name and grade level is necessary.
- Students are asked to be attentive and engaged in Master Classes. They should raise questions to ask questions of the presenter and not engage in side conversations unless asked to do so. During Zoom Master Classes, microphones must remain muted during the sessions. Students will be able to unmute to ask questions either at the end or during the presentation based on the presenters expectations.
- **In order to receive credit for the course, students will need to do one of the following** (both would be awesome):
 - Please plan to participate so that we can see that you are actively listening, engaged and participation. This is also great for the presenter to see and get to know who you are.
 - Please plan to ask a question during the session.
 - If it is a Zoom Master Class, please be sure your camera is on and you are in the screen (not your ceiling fan) for the entire session. Please also plan to ask a question.
- Students are encouraged to take notes during the session so that they have documentation of what they are learning. Plan to take notes on the person who is presenting – who they are, where they work, what is their title, what does their business or organization do. This information will serve as an excellent resource in the future as you embark on job shadow, mentor and internship experiences.
- Any off-task or inappropriate behavior during a master class will mean students will be removed and will not be permitted to participate in master classes moving forward. They will also not receive credit for attending the class and parents will be notified of their behavior.
- Master classes will not last longer than an hour, students are expected to participate during the duration of the class to receive credit.

We are excited to provide you this opportunity and we hope you will take advantage of this additional learning experience being provided to you. Please respect the presenter, please respect the platform, and please respect how hard the staff is working to provide this for you.